

## 2010 SCWCA Meeting Minutes

The meeting began at 8:05 with the reading of the 2009 minutes, which were approved.

Treasurer report was read and approved.

President Carolyn Kinslow thanked the 2010 conference chair, Delma Porter, for hosting SCWCA.

### **New Business**

1. The scholarship committee chair, Chloe Diepenbrock, read a draft of a proposal for making the scholarship process clearer. Members discussed specific concerns regarding how to handle those who pre-registered and then are awarded a scholarship. Diepenbrock reassured that the new process will take care of this.
2. Diane Dowdy presented her proposal for a tutor of the year award. Discussion ensued regarding making the form available on the SCWCA website. Questions were raised about not making the dollar amount of the award specific as economic conditions will vary from year to year. It will be up to the executive board to determine the amount of the award, but it will not exceed \$200. Dowdy accepted the changes to the proposal and will send the document to the webmaster.
3. Allison Holland proposed a discussion of a conference participant refund policy. It was decided to establish a date for refunds, with flexibility on fees for special populations. The policy passed was as follows: A full refund will be given if it is requested one month prior to the conference date. No refund will be issued less than two weeks prior to the conference. This policy will appear on the registration forms.
4. New officers elected: IWCA regional representative: Frances Crawford (San Antonio College). Texas state representative: Ann Theodori (Sam Houston State).
5. Conference for 2011 will be in Texas, at the University of Houston-Clear Lake. Chloe Diepenbrock will be the conference coordinator. Conference for 2012 will be in Arkansas at a site to be determined in 2011.

Meeting adjourned at 8:55

Respectfully submitted by Dagmar Scharold, acting Secretary for Diana Wolff